

Public Document Pack

MID DEVON DISTRICT COUNCIL

THE ANNUAL MEETING of the **MID DEVON DISTRICT COUNCIL** will be held in the Phoenix Chambers, Phoenix House, Tiverton on Wednesday, 22 May 2019 at 6.00 pm

(Members are requested to attend from 4.30pm onwards to have their official photographs taken – tea will be available in the chamber)

ALL MEMBERS of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

[An extraordinary meeting of the Council scheduled to be held in Tiverton on Wednesday, 26 June 2019 at 6.00 pm]

STEPHEN WALFORD

Chief Executive

14 May 2019

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

Reverend Andy Humm (St Georges and St Pauls, Tiverton) will lead the Council in prayer.

AGENDA

1 Chairman of the Council

To elect the Chairman of the Council for the year 2019/20.

2 Apologies

To receive any apologies for absence.

3 Public Question Time

To receive any questions relating to items on the agenda from members of the public and replies thereto.

4 Minutes (Pages 5 - 14)

Members to consider whether to approve the minutes as a correct record of the meeting held on 24 April 2019.

The Council is reminded that only those Members present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

5 Vice Chairman of the Council

To elect the Vice Chairman of the Council for the year 2019/20.

6 Leader of the Council

To elect the Leader of the Council for a period of 4 years.

7 Chairman of the Scrutiny Committee

To elect the Chairman of the Scrutiny Committee for 2019/20.

8 Appointment of Committees, Sub Committees, Working Groups and other Internal Bodies

Allocation to follow.

It is **recommended:**

- (a) that the Council approve the allocation of seats on Committees and other Council Bodies as shown on the schedule;
- (b) that Members be appointed to Committees in accordance with the names notified to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats in (a) above;
- (c) that Members also be appointed to Working Groups and other Internal Bodies in accordance with the names notified to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats in (a) above;
- (d) that the Chief Executive be authorised to make changes to membership of Committees, Working Groups and other Internal Bodies as may be notified to him from time to time by the relevant Political Group to which those seats have been allocated by the Council;

9 Appointment to Outside Bodies (Pages 15 - 22)

To consider the list of appointments to outside bodies and seek representatives to the positions available.

10 Scheme of Delegations

To agree the existing scheme of delegations as set out in Part 3 of the

Constitution. (The Scheme of Delegation sets out the levels of decision making within the Council, outlining those to be made by Council, the Cabinet, individual Cabinet Members, those Committees with regulatory functions and officers).

11 **Programme of Meetings**

To approve the programme of ordinary meetings of the Council for the year 2019/20:

24 July 2019
11 September 2019
6 November 2019
8 January 2020
26 February 2020
29 April 2020

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

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E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

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Public Document Pack Agenda Item 4

MID DEVON DISTRICT COUNCIL

MINUTES of a MEETING of the COUNCIL held on 24 April 2019 at 6.00 pm

**Present
Councillors**

P J Heal (Chairman)
Mrs H Bainbridge, Mrs A R Berry,
Mrs J B Binks, A Bush, R J Chesterton,
Mrs C Collis, Mrs F J Colthorpe, D R Coren,
N V Davey, W J Daw, Mrs C P Daw,
R M Deed, Mrs G Doe, R J Dolley,
J M Downes, C J Eginton, R Evans,
S G Flaws, T G Hughes, Mrs B M Hull,
L G J Kennedy, F W Letch, F J Rosamond,
Mrs E J Slade, C R Slade, T W Snow,
J D Squire, Mrs M E Squires, R L Stanley,
L D Taylor, N A Way, Mrs N Woollatt and
R Wright

**Apologies
Councillors**

Mrs E M Andrews, K Busch, P H D Hare-
Scott, B A Moore and R F Radford

143 Apologies

Apologies were received from Councillors: P H D Hare-Scott, B A Moore and R F Radford.

144 Public Question Time

Mr Philip Richardson from Bolham referring to the Operations Directorate Enforcement Policy and to litter and fly tipping stated that: I would like to commend Jason and his team who have been making improvements in and around Tiverton over recent months. However it cannot be ignored that fly-tipping and general littering is a significant problem. It must be a substantial cost to the Council to continually have to clean the same areas time and time again and there has to be a deterrent.

My wife and her friend clean up every week in the same place and I have some photographs that I would like to share with you.

I believe that unless signs are shown to the public that action will be taken in the form of cameras and that appropriate fines will be imposed by the Council, the element who will continue this behaviour will not change.

In conclusion, it is known that Plymouth Council have wardens going out in twos and do on the spot fines. Bristol Council have passed an undertaking to a private body with no cost to the Council, these are measures in my opinion that need investigating and action taken. I would like to ask the Council to seriously consider some of these suggestions, if you start it we will keep an eye on it for you.

The Leader responded stating that it was good that Mr Richardson was impressed with the work of the officers and acknowledged that littering was a constant battle. Most people in Mid Devon behaved in a normal way but it was the minority who caused the problems. The enforcement officers did do on spot fines and the littering of cigarette butts was prevalent. It was good that Mrs Richardson and teams within the town offered help and he would try to ensure that the nuisance was eradicated.

145 Declarations of Interest under the Code of Conduct

Members were reminded of the need to declare any interests when appropriate.

146 Minutes (00-10-51)

The minutes of the meeting held on 27 February 2019 were agreed as a correct record and signed by the Chairman.

147 Chairman's Announcements (00-11-32)

The Chairman informed the meeting that he had represented the Council at Exeter City Council, Plymouth City Council and Devon County Council's Civic Services.

148 Petitions

There were no petitions from members of the public.

149 Notices of Motions (00-12-09)

(1) Motion 553 (Councillor R B Evans – 13 February 2019)

The following Motion had been referred to the Planning Committee for consideration and report:

Background

Members are aware that a number of planning applications need to go to Planning Committee for consideration; these applications have an array of detail and associated information for members to consider along with an officer recommendation and report.

Within this suite of reports there is often a detail on affordable housing and the section 106 agreement outlining jointly agreed contributions that will be applied to the build should the application be successful, these agreements are evidently part of the detail members are asked to consider and naturally will assist members in making their informed decision .

It has become apparent that after approval has been received, it is not uncommon for developers/ applicants to seek to alter such agreements retrospectively via negotiations with officers, common reasons sited are funding/ budget related.

This motion is sought to be applied to any planning application that has been considered by the planning committee and evidently agreed where a retrospective application to alter the affordable housing or the section 106 agreement is then received.

Proposed motion

Any planning application that is approved by Committee giving specific affordable housing provision and or a detailed section 106 agreement as part of the information for members to consider that subsequently receives any application to alter all or part of these agreements must be referred to the relevant ward member/s for their consideration and input.

Should both the officer dealing and the ward member/s agree to the changes these can be allowed to form the new affordable housing agreement and or section 106 agreements.

Should the ward member/s and officer dealing fail to agree on the proposed changes or cannot negotiate agreeable alternatives then the application to change the affordable housing and or section 106 agreement should be referred back to the committee for their consideration and agreement / disagreement .

The Planning Committee at its meeting on 3 April considered the Motion and recommended that it be supported.

Councillor Evans, in accordance with Procedure Rule 16.5 requested that his motion be amended to include the wording “and the Cabinet Member for Housing” after ...”relevant Ward Members” in the last line of the first paragraph.

Following discussion and upon a vote being taken, the **MOTION** was declared to have been **CARRIED**.

(2) Motion 554 (Councillor R J Chesterton – 20 March 2019)

The Council had before it a **MOTION** submitted for the first time:

In light of recent press articles on the subject, this Council believes that

- (i) Parish and town councils should, in reply to any street naming proposal from a developer, be allowed to recommend to this Council that a street be named after an individual, including the living.

The **MOTION** was **MOVED** by Councillor R J Chesterton and seconded by Councillor C R Slade.

In accordance with Procedure Rule 14.4, the Chairman of the Council ruled that this **MOTION STAND REFERRED** to the Community Policy Development Group for consideration.

(3) Motion 555 (Councillor F W Letch – 8 April 2019)

The Council had before it a **MOTION** submitted for the first time:

Mel Stride MP recently said: “Central Devon has market towns with a wonderful variety of high street shops selling high-quality local produce and offering a range of services. Many are doing very well, but others face stiff competition from out of town

and online retailers. I know that the margin between success and failure can be very small and even a small increase in the number of people who make it a priority to shop locally more often can make a big difference.”

High Street Saturday was on 16th of March. I propose that:- In order to encourage the high street shops in Mid Devon's 3 main towns, this council will not charge for Saturday parking in the long stay car-parks of Tiverton, Cullompton and Crediton.

The **MOTION** was **MOVED** by Councillor F W Letch and seconded by Councillor R Wright.

In accordance with Procedure Rule 14.4, the Chairman of the Council ruled that this **MOTION STAND REFERRED** to the Economy Policy Development Group for consideration.

(4) **Motion 556 (Councillor N A Way – 8 April 2019)**

Mid Devon District Council has a record of environmental protection and protecting wildlife.

Council is greatly concerned by the growing trend across the country of developers using netting over hedgerows and trees at development sites to stop birds nesting and other wildlife using the hedges and trees.

This is wrong and runs against the best interests of supporting and enhancing local wildlife.

We call on all developers not to use netting in Mid Devon. Additionally, we call on Government to ban the use of netting at all sites with planning consent, those sites identified in the Local Plan and the emerging Greater Exeter Strategic Plan.

The **MOTION** was **MOVED** by Councillor N A Way and seconded by Councillor J M Downes.

In accordance with Procedure Rule 14.4, the Chairman of the Council ruled that this **MOTION STAND REFERRED** to the Environment Policy Development Group for consideration.

150 **Reports - Cabinet Report - 7 March 2019 (00-23-04)**

The Leader presented the report of the meeting of the Cabinet held on 7 March 2019

1. Supporting the formation of a South West Mutual Bank (Minute 167)

The Leader **MOVED** seconded by Councillor R J Chesterton:

THAT the recommendations of the Cabinet as set out in Minute 167 be **ADOPTED**.

Upon a vote being taking, the **MOTION** was declared to have been **CARRIED**.

151 Cabinet - Report of the meeting held on 4 April 2019 (00-24-00)

The Leader presented the report of the meeting of the Cabinet held on 4 April 2019

1. Operations Directorate Enforcement Policy (Minute 182)

The Leader **MOVED** seconded by Councillor C R Slade:

THAT the recommendations of the Cabinet as set out in Minute 182 be **ADOPTED**.

Upon a vote being taking, the **MOTION** was declared to have been **CARRIED**.

152 Scrutiny Committee - Report of the meeting held on 18 March 2019 (00-25-30)

The Chairman of the Scrutiny Committee presented the report of the meeting of the Committee held on 18 March 2019.

153 Scrutiny Committee - Report of the meeting held on 15 April 2019 (00-26-25)

The Chairman of the Scrutiny Committee presented the report of the meeting of the Committee held on 15 April 2019.

154 Audit Committee - Report of the meeting held on 19 March 2019 (00-27-25)

The Chairman of the Audit Committee presented the report of the meeting of the Committee held on 19 March 2019.

155 Environment Policy Development Group - Report of the meeting held on 5 March 2019 (00-28-09)

The Vice Chairman of the Environment Policy Development Group presented the report of the meeting of the Group held on 5 March 2019.

156 Homes Policy Development Group - Report of the meeting held on 12 March 2019 (00-28-55)

The Chairman of the Homes Policy Development Group presented the report of the meeting of the Group held on 12 March 2019.

157 Economy Policy Development Group - Report of the meeting held on 14 March 2019 (00-29-48)

The Chairman of the Economy Policy Development Group presented the report of the meeting of the Group held on 14 March 2019.

158 Joint Policy Development Group - Report of the meeting held 15 March 2019 (00-31-17)

The Vice Chairman of the Community Policy Development Group presented the report of the joint meeting held on 15 March 2019.

159 Community Policy Development Group - Report of the meeting held on 19 March 2019 (00-31-17)

The Vice Chairman of the Community Policy Development Group presented the report of the meeting of the Group held on 19 March 2019.

160 Planning Committee - Report of the meeting held on 6 March 2019 (00-32-00)

The Chairman of the Planning Committee presented the report of the meeting of the Committee held on 6 March 2019.

161 Planning Committee - Report of the meeting held on 3 April 2019 (00-33-00)

The Chairman of the Planning Committee presented the report of the meeting of the Committee held on 3 April 2019.

162 Planning Committee - Report of the special meeting held on 17 April 2019 (00-33-55)

The Chairman of the Planning Committee presented the report of the special meeting of the Committee held on 17 April 2019.

163 Licensing Committee - Report of the meeting held on 1 March 2019 (00-36-25)

The Chairman of the Licensing Committee presented the report of the meeting of the Committee held on 1 March 2019.

164 Regulatory Committee - Report of the meeting held on 1 March 2019 (00-36-50)

The Chairman of the Regulatory Committee presented the report of the meeting of the Committee held on 1 March 2019.

165 Questions in accordance with Procedure Rule 13 (00-37-28)

The Council had before it questions referring to Minutes 125 and 135 of the Council meeting held on 27th February submitted by Councillor Mrs N Woollatt in accordance with Procedure Rule 13.2 together with a response from the Deputy Chief Executive (S151). In accordance with Procedure Rule 13.7 Councillor Mrs Woollatt stated that there was such a thing as transparency and disclosure of the correct information. She asked the Council to be transparent and add a note to the decision which would highlight the inaccuracy.

The Council also had before it questions referring to Minute 138 of the Council meeting held on 27th February submitted by Councillor Mrs N Woollatt in accordance with Procedure Rule 13.2 together with a response from the Leader.

166 Special Urgency Decisions (00-39-13)

With regard to any decisions taken under Rule 16 (of the Constitution) Special Urgency – January to March 2019.

The Chairman informed the meeting that no such decisions had been taken in this period

167 Annual Reports of Audit Committee, Scrutiny Committee and the Policy Development Groups (00-39-13)

The Chairmen of the Audit Committee and the Scrutiny Committee and the Chairmen of the Environment, Homes, Community and Economy Policy Development Groups presented their Annual Reports* to the Council.

Note: *Reports previously circulated, copy attached to minutes.

168 Appointment of IRP Members (00-39-49)

The Council had before it a *report of the Group Manager for Legal Services and Monitoring Officer recommending appointments to the Independent Remuneration Panel for Members Allowances in Mid Devon.

The Chairman **MOVED** that:

- (1) Mr Paul Baker, Mrs Karen Stone and Mrs Marianne Hulland be appointed to the Independent Remuneration Panel until the Annual General Meeting in May 2023
- (2) The members of the Independent Remuneration Panel be paid travelling expenses for attendance at meetings of the Panel at the same rates as those paid to councillors and officers from time to time

Upon a vote being taken, the **MOTION** was declared to have been **CARRIED**.

Note: *Report previously circulated.

169 Questions to Cabinet Members (00-40-00)

Councillor R M Deed addressing the Leader referred to the urgent decision taken on 18 December 2018, he explained that he had attended a meeting on 6 February 2019 and met with senior partners involved in the new Group Hub which the urgent decision of lending £2.1m to the NHS referred to. From this meeting it was clear that it was still unknown who the borrower would be, was it still the NHS? He also understood that only £1.3m was identified as being required, what was the other £700k for? If the Council have lent £2.1m, 5 months later we don't know the truth of who the borrower is?

The Leader indicated that he had not been involved in any negotiation but would provide a written response to the councillor.

Councillor F W Letch addressing the Leader and referring to the question from Mr Richardson at the beginning of the meeting asked whether information could be provided with regard to the number of fines issued to those who had littered?

The Leader indicated that he would provide the information to the member.

Councillor N A Way addressing the Cabinet Member for Planning and Economic Regeneration stated that he had been approached by a family in Crediton who had moved onto a new development and that at the last minute the developer had chosen not to have the road adopted by the County Council and therefore wished to form a management company to manage it on the developer's behalf where contributions from residents would be required. Was this similar to other new developments in the district, as people were purchasing property and then finding out later that they were liable for the maintenance of the road.

The Cabinet Member requested that the member provide him with the details and he would look into the matter.

Councillor R M Deed referring to the same subject asked whether a bond would be entered into with the Highway Authority and therefore if the developer failed, the bank would have the bond to cover the highway issue.

The Group Manager for Legal Services and Monitoring Officer informed the meeting that the County Council dealt with highway matters, a S278 agreement dealt with adopted highways and a S38 agreement was used for internal estate roads, but the developer did not have to enter into an agreement with the County Council with regard to internal estate roads.

Councillor Mrs J B Binks addressing the Cabinet Member for Housing requested an update on the provision of Syrian refugees in Mid Devon.

The Cabinet Member stated that he would provide the information to the member.

Councillor F J Rosamond addressing the Cabinet Member for Housing asked whether he had had the opportunity to meet with the Housing Minister.

The Cabinet Member stated that he had yet to have a private meeting with the minister.

170 Members Business (00-54-25)

There was no Members business.

171 Invitation for Retiring Members to address the Council (00-54-34)

The Chairman thanked those Members not seeking re-election for their work and invited them to address the Council:

Councillors F J Rosamond, Mrs H Bainbridge, T W Snow, R Wright, N A Way and J D Squire addressed the Council and the Leader read a statement from Councillor P H D Hare-Scott.

The Council also remembered those Members who had passed away during the previous 13 months namely Councillors: Miss Clarissa Slade and Mrs Jenny Roach.

(The meeting ended at 7.19 pm)

CHAIRMAN

Minute Annex

WRITTEN QUESTIONS – FULL COUNCIL – 24 April 2019

1. Relating to Minutes 125 and 135 of Council meeting of 27th February 2019

Questions submitted by Councillor Mrs N Woollatt and the response of the Deputy Chief Executive (S151)

In relation to information published regarding the special urgency decision to agree in principle for this Council to make a loan to the NHS of £2.1m.

1. Why, despite it now having been raised on several occasion, do both the summary details and statutory notice published on the website (as at 13.4.19) still not contain a note of correction of the false information published in the notice stating that the project had the benefit of planning permission when it did not?

RESPONSES

It has been pointed out that the initial urgent decision form included reference to the site having planning permission, this was incorrect and has been apologised for. However, in order to keep a transparent record of the Council's formal decision making process, our records must keep the original unaltered decision recording form to enable anyone wishing to see on what basis a decision was made.

It should be remembered that this was an “in principle” decision that was made prior to all of the necessary due diligence that the Council would undertake in order to protect/mitigate any of the potential risks associated with this commercial transaction. Members can be and have been reassured that until the Council receives all the detailed information that is necessary to enter in to a loan arrangement of this magnitude, then no decision will be formally agreed.

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2. Relating to Minute 138 of Council meeting of 27th February 2019
(question to Leader regarding weed spraying)

Questions submitted by Councillor Mrs N Woollatt and the response of the Leader

Some years ago the then Head of Environmental Services gave me an assurance that the Council did not use glyphosate based weed killer in any of our operations.

1. Please will you confirm whether this is still the case?
2. Does the Council currently subcontract any of this type of work out?
3. If we do, or were to subcontract in the future, does the Council have any policy to set conditions preventing the use of glyphosate?

RESPONSES

1. The Council's response to media and social media enquiries has been '*In a heavily regulated industry and within national guidelines, we can confirm that we do use Glyphosate in the form of Round Up Pro Vantage.*' The Head of Environmental Services is a legacy role; glyphosate has been the industry standard for many years and as such Mid Devon District Council has been using it for many years.
 2. The provision of grounds maintenance is in-house and not subcontracted. From time to time in order to cover staff absence a suitably trained agency member of staff may undertake weed spraying.
 3. The Council do not have a policy to set conditions preventing the use of glyphosate. At present a suitable and effective alternative has yet to come to market.
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Agenda Item 9

Outside Body Appointments 2019/20

Outside Body	Representative/s	Appointment Length
Blackdown Hills AONB Partnership		Annual
Broadpath Landfill Liaison Committee		Annual
Building Control Joint Committee	The Leader Cabinet Member for Planning and Economic Regeneration	Annual
Business Forum Mid Devon	Cabinet Member for Planning and Economic Regeneration	Annual
Culm Garden Village Delivery Board	The Leader Cabinet Member for Planning and Economic Regeneration	Annual
Citizens Advice Bureau – Torridge, North, Mid & West Devon		4 years until May 2023
Community Safety Partnership	Cabinet Member for the Working Environment and Support Services	4 years until May 2023
Council for the Protection of Rural England Devon Area Executive Committee		Bi-annual
Cullompton Town Team 2 Members		Annual
Cullompton Traffic Issues & Environment Working Group		4 years until May 2023
Dartmoor National Park Authority Forum 2 Members		4 years until May 2023

Devon Authorities Strategic Waste Committee (formally known as 'Devon Authorities Waste Reduction & Recycling Committee')	Cabinet Member for the Environment (plus a deputy)	4 years until May 2023
Devon Districts Forum / Devon Local Government Steering Group	Leader	Annual
Devon Historic Buildings Trust		Annual
Devon and Cornwall Rail Partnership (2 Members if representatives are sought)		Annual
LGA General LGA Assembly / Annual Conference	Leader	4 years until May 2023
Gypsy and Traveller Forum	1. Cabinet Member for Planning and Economic Regeneration 2. Cabinet Member for Housing 3. 1 other Member	Annual
Heart of the South West Joint Committee	Leader	Annual
INVOLVE – Voluntary Action in Mid Devon		Annual
Mid and East Devon Children's Centres Advisory Board (2 Members)		4 years until 2023
Community Safety Partnership, Operational Delivery Group (ODG) 3 Members needed for the following areas: • Exe area • Creedy area • Culm area Please note: Members will only be called to a meeting if there is something specific to their area (in which case they would have been contacted beforehand) or the Member wishes to raise a concern about something which is in their local area).		4 years until 2023

Mid Devon Highways and Traffic Orders Committee (2 Members)		Bi-annual
Most Sparsely Populated Councils Group (part of the RSN Rural Services Network)		4 years until May 2023
PCC Councillor Advocate Scheme		4 years until 2023
South West Councils	Leader	Annual
South West Councils Employers Panel	Cabinet Member for the Working Environment and Support Services	Annual
3 Rivers Developments Limited		Annual
Tiverton Adventure Playground Committee		4 years until May 2023
Tiverton & District Community Transport Association	Cabinet Member for Community Well-Being	4 years until May 2023
Tiverton & Mid Devon Museum Trust Executive Committee		4 years until May 2023

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Outside Body Appointments 2019/20

Outside Body	Representative/s	Appointment Length	Meeting Dates	Other Members welcome to attend?	Feedback
Blackdown Hills AONB Partnership	1 Member needed	Annual	3 Management meetings per year. Next one is on 4 th July 2019, followed by 7 th November 2019.	Meetings are open to the public and any Member who wishes to attend can.	From Frank Rosamond: "I think it very important to maintain an MDDC presence on the AONB Management Board as we contribute to its funding as do other District and County Councils. We consult with the staff on MDDC planning applications within the AONB and the Board produces a joint Management Plan on behalf of the councils involved. I do think it important that an elected Member from the Upper Culm Ward which contains the relevant part of the AONB should be the MDDC representative on the Board."
Broadpath Landfill Liaison Committee	1 Member needed	Annual	Organised from meeting to meeting (usually start at 3pm / 3.15pm) Next one: 4 th June 2019	Open to the public. Any Member is welcome to attend. Good idea to contact the Chairman in advance as background information can be provided.	
Building Control Joint Committee	The Leader <u>AND:</u> Cabinet Member for Planning and Economic Regeneration	Annual	Scheduled from one meeting to another but usually in February, July & November each year	Yes in an observational, non-voting capacity.	
Business Forum Mid Devon	Cabinet Member for Planning and Economic Regeneration	Annual	30 May 2019 23 rd July 2019 25 th September 2019 28 th November 2019	Yes	
Culm Garden Village Delivery Board	The Leader <u>AND:</u> Cabinet Member for Planning and Economic Regeneration	Annual	As and when needed.	Usually a closed meeting but attendance can be by invitation.	
Citizens Advice Bureau – Torridge, North, Mid & West Devon	1 Member needed	4 years	Four Trustee Board meetings annually plus an AGM		We absolutely require continued support in the form of an affiliated Council member and they would be welcome to attend a board meeting should they wish to do so. The Charity's AGM will be held in Tiverton this year and we would welcome attendance from Members.

Community Safety Partnership	Cabinet Member for the Working Environment and Support Services	4 years	Meetings held every 2 months		
Council for the Protection of Rural England Devon Area Executive Committee	1 Member needed	Bi-annual			Feedback received on 2 May to say that they really value the representation from Mid Devon District Council as it creates a very useful point of contact and dialogue which works both ways. They do not hold so many meetings now but will notify us when they do. Business is more usually conducted through seminars and workshops.
Cullompton Town Team 2 Members	2 Members needed	Annual	Meet 5 or 6 times a year. Next meeting is on 19 th June 2019.		
Cullompton Traffic Issues & Environment Working Group	1 Member needed	4 years	Meets 4 times a year or as and when needed		
Dartmoor National Park Authority Forum 2 Members	2 Members needed	4 years	2 meetings a year	All meetings are open to the public	
Devon Authorities Strategic Waste Committee (formally known as 'Devon Authorities Waste Reduction & Recycling Committee')	Cabinet Member for the Environment (plus a deputy)	4 years	19 June 2019 17 October 2019	Open meeting, anyone able to attend but not to speak or vote.	
Devon Districts Forum / Devon Local Government Steering Group	The Leader	Annual	31 May 2019 26 July 2019 25 October 2019		
Devon Historic Buildings Trust	1 Member needed	Annual	4 meetings a year		
Devon and Cornwall Rail Partnership	2 Members needed if representation is sought	Annual	To be confirmed		
LGA General	The Leader	4 years	One annual meeting on 2 July 2019	Unknown but only one voting right belonging to the Leader only.	
LGA Assembly / Annual Conference	The Leader	4 years	2 – 4 July 2019		
Gypsy and Traveller Forum	1. Cabinet Member for Planning and Economic Regeneration <u>AND:</u> 2. Cabinet Member for Housing <u>AND:</u> 3. 1 other Member of the Council	Annual	October 2019	In exceptional circumstances other Members of the Council could attend but this would need to be agreed in advance as it is necessary that we limit the number of officers/members at each meeting. There is no voting power. Meetings are informal and non-decision making.	

Heart of the South West Joint Committee	The Leader	Annual	7 June 2019 12 July 2019 27 September 2019 29 November 2019	No one else other than the Leader and Deputy Leader can attend.	
INVOLVE – Voluntary Action in Mid Devon	1 Member needed	Annual			
Mid and East Devon Children's Centres Advisory Board	2 Members needed to represent the district.	4 years until 2023	2 advisory board meetings a year. Dates for 2019 not set yet.	Meetings are not open to the public but elected Members are welcome to observe.	
Community Safety Partnership, Operational Delivery Group.	3 Members needed for the following areas: <ul style="list-style-type: none">• Exe area• Creedy area• Culm area	4 years until 2023			Please note: Members will only be called to a meeting if there is something specific to their area (in which case they would have been contacted beforehand) or the Member wishes to raise a concern about something which is in their local area).
Mid Devon Highways and Traffic Orders Committee	2 Members needed	Bi-annual	11 June 2019 15 October 2019	Open meeting, therefore any Members can attend (for observation and non-voting). Would be given 5 minutes to speak on an item on the agenda having previously given 24 hours notice.	
Most Sparsely Populated Councils Group (part of the RSN Rural Services Network)	1 Member needed	4 years	Meet 3 times a year		
PCC Councillor Advocate Scheme	1 Member needed	4 years	Meet on a quarterly basis		
South West Councils	The Leader	Annual	Quarterly: 19 July 2019 22 November 2019		
South West Councils Employers Panel	Cabinet Member for the Working Environment and Support Services	Annual	Meet three times a year: 27 September 2019 13 March 2019		There is the employers side and the employees side which meet separately and then come together. There are often speakers and at the last meeting there were speakers about domestic violence and how it can affect the workforce. Venue for meeting is County Hall.
3 Rivers Developments Limited	1 Member required	Annual	N/a		
Tiverton Adventure Playground Committee	1 Member needed	4 years	Meet every 6 – 8 weeks		
Tiverton & District Community Transport Association	Cabinet Member for Community Well-Being	4 years	Annually		
Tiverton & Mid Devon Museum Trust Executive Committee	1 Member needed	4 years	Annually		

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